

## BANK SERVICE FEES AND CHARGES

### 銀行服務手續費

Effective from 2 May 2023

2023年5月2日生效

#### Customer Deposit and Related General Services

##### 1. General Services 一般服務

| Item 項目                                                                                   | Fees and Charges 手續費                                                                                          |
|-------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| 1) Cashier Order<br>本票                                                                    |                                                                                                               |
| - Issuance<br>簽發                                                                          | MOP/HKD60<br>澳門幣/港幣60元                                                                                        |
| - Cancellation 取消                                                                         | MOP/HKD100 澳門幣/港幣100元                                                                                         |
| - Report Loss 報失                                                                          | MOP/ HKD200 澳門幣/港幣200元                                                                                        |
| 2) Credit Information Report to Local Banks<br>給本地銀行之諮詢報告                                 | MOP/HKD200<br>澳門幣/港幣200元                                                                                      |
| 3) Credit Information Report to Overseas Banks<br>給海外銀行之諮詢報告                              | MOP/HKD300<br>澳門幣/港幣300元                                                                                      |
| 4) Bank Endorsement or Verification of Customer's Signatures<br>銀行加簽或戶口印鑑證明               | MOP/HKD200<br>澳門幣/港幣200元                                                                                      |
| 5) Bank Reference Letter<br>銀行諮詢函                                                         | MOP/HKD250<br>澳門幣/港幣250元                                                                                      |
| 6) Bank ( Audit ) Confirmation (including copy of bank statement )<br>銀行核數證明 - 已包括銀行月結單副本 | MOP/HKD500<br>澳門幣/港幣500元                                                                                      |
| 7) Copy of Account Statement / Transaction Advice<br>影印戶口結單/交易資料                          |                                                                                                               |
| - within 3 Months<br>3個月內                                                                 | MOP/HKD10 ( per page )<br>澳門幣/港幣10元 (每頁)                                                                      |
| - over 3 Months upto 12 Months<br>超過3個月至12個月                                              | MOP/HKD30 ( per page )<br>澳門幣/港幣30元 (每頁)                                                                      |
| - over 12 Months<br>超過12個月                                                                | MOP/HKD50 ( per page ) plus<br>additional charges of HKD/MOP1,000<br>澳門幣/港幣50元 (每頁) 並徵收額外<br>澳門幣/港幣1,000元 手續費 |
| 8) Printing of Bank Statement at Customer Request<br>編印銀行結單 (應客戶要求)                       | MOP/HKD30 ( per page )<br>澳門幣/港幣30元 (每頁)                                                                      |
| 9) Photocopy of Bank's Document<br>影印銀行文件                                                 | MOP/HKD20 ( per page )<br>澳門幣/港幣20元 (每頁)                                                                      |
| 10) Mailing Cheque Book ( by Registered )<br>郵寄支票簿 (掛號)                                   | MOP/HKD50 ( per cheque book )<br>澳門幣/港幣50元 (每本)                                                               |

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| Item 項目                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Fees and Charges 手續費                                                        |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------|
| 11) Hold Mail Service<br>託管郵件服務                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | MOP/HKD300 ( per 6 months or part thereof )<br>澳門幣/港幣300元 ( 按每6個月計算)        |
| - Single Request<br>單次要求                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | MOP/HKD50<br>澳門幣/港幣50元                                                      |
| 12) Postage<br>郵費                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                             |
| - Local and Hong Kong<br>本地 及香港                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | MOP/HKD50<br>澳門幣/港幣50元                                                      |
| - Overseas<br>海外                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Actual Mailing Cost + Handling Charges of MOP/HKD50<br>按實際郵費 + 澳門幣/港幣50元手續費 |
| 13) Facsimile Charges ( per page )<br>文件傳真手續費 (每頁)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | MOP/HKD50 (min MOP/ HKD100)<br>澳門幣/港幣50元(最低收費為澳門幣/港幣100元)                   |
| 14) Overseas Company Account Application Fee<br>海外公司戶口申請手續費                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | MOP/HKD10,000<br>澳門幣/港幣10,000元                                              |
| 15) Hong Kong Company Account Application Fee<br>香港公司戶口申請手續費                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | MOP/HKD1,200<br>澳門幣/港幣1,200元                                                |
| 16) Special Company* Account Opening Application<br>* Special Company refers to:<br>-company which carries out business in specific sector, such as money services, jewelry, etc.<br>-company with 3 or more layers in its corporate structure<br>-company's major shareholder(s) is/are Non-Hong Kong permanent resident(s)/ Non-Macau permanent resident(s)<br>-trust account<br>This is an addition to the fees mentioned under 14 and 15.<br>特別公司*戶口開戶申請手續費<br>* 特別公司包括：<br>-從事特殊行業，如金錢服務、珠寶首飾等公司<br>-公司結構三層或以上<br>-公司主要股東為非永久香港居民/非永久澳門居民<br>-信託賬戶<br>此為第14及15項外的額外收費。 | MOP/HKD10,000<br>澳門幣/港幣10,000元                                              |
| 17) Company Amendment: Change of Director/ Authorized Signatory/ Partners/ Committee Members                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | MOP/HKD500<br>澳門幣/港幣500元                                                    |

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| 修訂公司資料：<br>更改董事／授權簽署人／合夥人／委員會成員                               |                                           |
| 18) Standing Instruction (per transaction)<br>固定指示 (每項交易)     | MOP/HKD100<br>澳門幣/港幣100元                  |
| 19) Unauthorized overdraft(s) - Handling charge<br>臨時透支 - 手續費 | Prime rate + 8.5%p.a.<br>最優惠利率 + 8.5%p.a. |

**2. Customer Deposit 客戶存款**

| Item 項目                                                                                                              | Fees and Charges 手續費                                          |
|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------|
| 1) Cheque Book Request (per book-25 pieces)<br>申請支票簿(每本25張)                                                          | MOP/HKD150<br>澳門幣/港幣150元                                      |
| 2) Return Cheque (per cheque)<br>退票 (每張)                                                                             | MOP/HKD200<br>澳門幣/港幣200元                                      |
| 3) Mark "Good" Cheque ( per cheque )<br>支票保付(每張)                                                                     | MOP/HKD150<br>澳門幣/港幣150元                                      |
| 4) Stop Cheque Payment / Cancel Stop Cheque Request / Report Loss Cheque (per cheque)<br>支票止付 / 取消支票止付申請 / 遺失支票 (每張) | MOP/HKD100<br>澳門幣/港幣100元<br>MOP/HKD500 (Max)<br>上限為澳門幣/港幣500元 |
| 5) Account Closed within 3 Months after A/C Opening<br>開戶不足3個月銷戶                                                     | MOP/HKD300<br>澳門幣/港幣300元                                      |

**3. Remittance Services 匯款服務**
**3.1 Outward Remittance 匯出匯款**

| Item 項目                       | Rate利率 | Min/Max<br>最低/最高收費                                                         |
|-------------------------------|--------|----------------------------------------------------------------------------|
| 1) In HKD/MOP 港幣/澳門幣          |        |                                                                            |
| By Telegraphic Transfer<br>電匯 | 0.1%   | (Min)MOP/HKD150<br>(最低)澳門幣/港幣150元<br>(Max)MOP/HKD1,200<br>(最高)澳門幣/港幣1,200元 |
|                               |        | +<br>Cable Charge<br>MOP/HKD100<br>電報費<br>澳門幣/港幣100元                       |

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|----------------------------------------------------------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| By Mail Transfer<br>信匯                                                           | 0.1%       | MOP/HKD50<br>澳門幣/港幣50元                                                                                                                                         |
| 2) In Foreign Currency 外幣                                                        |            |                                                                                                                                                                |
| By Telegraphic Transfer<br>電匯                                                    | 0.1%       | (Min) MOP/HKD150 /<br>USD20<br>(最低)澳門幣/港幣150元 /<br>美元20元<br>(Max) MOP/HKD1,200 /<br>USD155<br>(最高)澳門幣/港幣1,200元<br>/ 美元155元                                     |
|                                                                                  |            | +<br>Cable Charge<br>MOP/HKD100 / USD13<br>電報費<br>澳門幣/港幣100元 / 美元13元                                                                                           |
| 3) Payment details with Chinese characters (over 10 characters)<br>中文匯款 (超過10個字) | N/A<br>不適用 | MOP/HKD150 / USD20<br>澳門幣/港幣150元 /<br>美元20元                                                                                                                    |
| 4) Other Services (Cancellation/Stop Payment/Amendment)<br>其他服務 (取消/止付/修改)       | N/A<br>不適用 | MOP/HKD300 / USD39<br>澳門幣/港幣300元 /<br>美元39元                                                                                                                    |
| 5) Correspondent bank charges (borne by remitter)<br>代理銀行收費 (由匯款人支付)             | N/A<br>不適用 | HKD300 / USD39 per transaction + additional charges which is subject to beneficiary bank's charges scheme, if applicable.<br>每次港幣300元 /<br>美元39元另加收款銀行費用 (如適用) |

**3.2 Inward Remittance 匯入匯款**

| Item 項目                                                            | Rate 利率    | Min. 最低收費              |
|--------------------------------------------------------------------|------------|------------------------|
| 1) In HKD/MOP 港幣/澳門幣                                               |            |                        |
| For credit in same currency to a/c with our bank<br>進帳在本行之港幣/澳門幣帳戶 | N/A<br>不適用 | MOP/HKD50<br>澳門幣/港幣50元 |

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| For credit in same currency to beneficiary's a/c with other bank<br>進帳收款人在他行之港幣/澳門幣帳戶 | N/A<br>不適用                                                    | MOP/HKD100<br>澳門幣/港幣100元                       |
| <b>2) In Foreign Currency 外幣</b>                                                      |                                                               |                                                |
| For credit in same currency to a/c with bank<br>進帳在本行之原外幣帳戶                           | N/A<br>不適用                                                    | MOP/HKD120 /<br>USD16<br>澳門幣/港幣120元 /<br>美元16元 |
| For credit in same currency to beneficiary's a/c with other bank<br>進帳收款人在他行之原外幣帳戶    | 0.375% for USD50K<br>Bal. 0.125%<br>首5萬美元 0.375%<br>餘額 0.125% | MOP/HKD120 /<br>USD16<br>澳門幣/港幣120元 /<br>美元16元 |

### 3.3 Cheque Collection 支票託收

| Item 項目                                                                              | Rate利率     | Min. 最低收費                                                                             |
|--------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------|
| 1) Cheque drawn on banks in Hong Kong (in HKD/USD)<br>由香港銀行所發出的港幣/美元支票               | N/A<br>不適用 | HKD30<br>港幣30元                                                                        |
| 2) Cheque drawn on banks in other countries (in Foreign Currency)<br>由其他海外銀行所發出的外幣支票 | N/A<br>不適用 | MOP/HKD200 per<br>cheque + postage<br>MOP/HKD50<br>每張澳門幣/港幣200<br>元另加郵費澳門幣/<br>港幣 50元 |
| 3) Return Cheque<br>退票                                                               | N/A<br>不適用 | MOP/HKD200 per<br>cheque + postage<br>MOP/HKD50<br>每張澳門幣/港幣200<br>元另加郵費澳門幣/<br>港幣 50元 |

### 4. Mortgage Loan Service 樓宇按揭服務

| Item 項目                                                   | Fees and Charges 手續費                |
|-----------------------------------------------------------|-------------------------------------|
| 1) Repayment schedule<br>供款表                              | MOP/HKD100 per copy<br>每份澳門幣/港幣100元 |
| 2) Repayment history<br>還款紀錄                              | MOP/HKD100 per copy<br>每份澳門幣/港幣100元 |
| 3) Copy of loan confirmation / facility letter<br>貸款通知書副本 | MOP/HKD200 per page<br>每頁澳門幣/港幣200元 |

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|
| <b>4) Late payment charge</b><br>逾期還款費用 <ul style="list-style-type: none"><li>- Monthly installment<br/>每月供款</li><li>- Bi-weekly installment<br/>每兩星期供款</li></ul> | <b>MOP/HKD400 per instalment</b><br>每期澳門幣/港幣400元<br><b>MOP/HKD200 per instalment</b><br>每期澳門幣/港幣200元 |
| <b>5) Valuation fee</b><br>估價費                                                                                                                                    | <b>Refer to the fee schedule of the approved valuation firms</b><br>按估價公司費用                          |
| <b>6) Fire insurance self-arrangement fee</b><br>樓宇按揭火險 - 自行辦理手續費                                                                                                 | <b>MOP/HKD1,000 per policy per year</b><br>每年澳門幣/港幣1,000元 (以每份保單計算)                                  |